

CLEAR CREEK COUNTY SHERIFF'S OFFICE

This form is to record a formal request with the Clear Creek County Sheriff's Office to inspect a criminal justice records(s) on file with the Clear Creek County Sheriff's Office. The completed form will be retained in the file of the inspected record.

FORMAL REQUEST TO INSPECT CRIMINAL JUSTICE RECORDS

CASE NUMBER: _____ NUMBER OF PAGES _____

PERSON RECEIVING RECORD(S) _____
Please Print

PERSON / COMPANY REQUESTING RECORD(S) _____
Please Print

ADDRESS _____

HOME PHONE () _____ OTHER PHONE () _____

REQUEST FOR PHOTOCOPY

I request that a photocopy be made of this record for my use and I understand that I will be required to pay one dollar (\$1.00) per page.

I understand that criminal justice records of the Clear Creek County Sheriff's Office are either in active use or in storage and that immediate inspection may not be possible. I, therefore, request that a date and time within three (3) working days (24-72-303(3)) be arranged, at which time the requested record(s) will be available for my inspection.

Reason for denial:

- Release would interfere with law enforcement activities (case is under investigation at this time)
- The individuals privacy outweighs the public's right to know
- Release would be contrary to public interest
- Release would cause unwarranted adverse consequences
- No releasable information

Your signature affirms these records will not be used for the direct solicitation of business or pecuniary gain.

Signature: _____ Date: _____

FOR SHERIFF'S OFFICE USE ONLY

Request Received By: _____ Date: _____

Amount Paid: _____ Cash Check No Charge _____
Explanation